

Community Corrections Adult Intensive Supervision Standards  Kansas Department of Corrections Division of Community Corrections Services	<b>CHAPTER:</b>  Services	<b>STANDARD NO.</b>  3A-SER-100
	<b>SECTION:</b>  Drug Testing	<b>PAGE:</b>  1 of 1
	<b>SUBJECT:</b>  Purpose	
<b>REFERENCES:</b>	<b>CURRENT VERSION EFFECTIVE DATE:</b> 03-01-2016	

**STANDARD:**

Agencies shall have a written statement of purpose, clearly stated goals and measurable objectives for drug testing.

**DISCUSSION:**

The extent to which drug testing is used may be determined in part by the agency's mission statement, availability of resources, drug use patterns of clients, and judicial requirements. Given the correlation between drug use and crime, drug testing can be an effective case management tool. Drug testing goals may aid in case management and may include all or any combination of the following:

- Identification
- Assessment
- Deterrence
- Monitoring
- Treatment

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	<b>SUBJECT:</b>  Purpose	
<b>REFERENCES:</b>	<b>CURRENT VERSION EFFECTIVE DATE:</b> 03-01-2016	

**STANDARD:**

Open

**DISCUSSION:**

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	<p><b>SECTION:</b></p> <p>Drug Testing</p>	<p><b>PAGE:</b></p> <p>1 of 1</p>
	<p><b>SUBJECT:</b></p> <p>Authorization for Testing and Client Selection</p>	
<p><b>REFERENCES:</b></p>		<p><b>CURRENT VERSION EFFECTIVE DATE:</b> 03-01-2016</p>

**STANDARD:**

Written policy and procedure shall require that proper authorization exists for drug testing prior to testing a client.

**DISCUSSION:**

Authorization to conduct drug tests can be found in State statutes, Court orders, or agency guidelines.

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	<p><b>SUBJECT:</b></p> <p>Authorization for Testing and Client Selection</p>	
<p><b>REFERENCES:</b></p>		<p><b>CURRENT VERSION EFFECTIVE DATE:</b> 03-01-2016</p>

**STANDARD:**

There shall be written policy, procedure, and practice that governs the selection and frequency of drug testing.

**DISCUSSION:**

Drug testing can be unscheduled, or based on “reasonable suspicion”. Staff should be allowed to test when, in their professional opinion it is in the best interest of the client, the agency, and public safety to do so. Staff should explore a client’s past and current history of use, treatment history, and information received from collateral sources.

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	<p><b>SECTION:</b></p> <p>Drug Testing</p>	<p><b>PAGE:</b></p> <p>1 of 1</p>
	<p><b>SUBJECT:</b></p> <p>Selection of Methodologies</p>	
<p><b>REFERENCES:</b></p>		<p><b>CURRENT VERSION EFFECTIVE DATE:</b> 03-01-2016</p>

**STANDARD:**

Open

**DISCUSSION:**

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	<b>SUBJECT:</b>  Selection of Methodologies	
<b>REFERENCES:</b>	<b>CURRENT VERSION EFFECTIVE DATE:</b> 03-01-2016	

**STANDARD:**

Agencies shall develop written policy, procedure, and practice governing confirmation requirements for drug testing. Policy and practice shall be based on current State statute(s) and regulations, and Court decisions.

**DISCUSSION:**

None

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	<b>SUBJECT:</b>  Drug Testing Protocol	
<b>REFERENCES:</b>	<b>CURRENT VERSION EFFECTIVE DATE:</b> 03-01-2016	

**STANDARD:**

Written policy and practice shall require that agencies designate collection, testing and storage sites.

**DISCUSSION:**

Storage sites should be secured when staff is not present.

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**STANDARD:**

Written policy, procedure, and practice shall require that universal precaution be taken during all stages of drug testing operations. The following precautions are required:

- Use of rubber gloves during the handling of specimens
- No eating or drinking in the collections or testing area
- No refrigeration of food where chemical and specimens are stored, and
- Wash hands following drug testing operations

**DISCUSSION:**

None



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**STANDARD:**

Written policy, procedure and practice shall require that the instructions for drug testing be made available to staff.

**DISCUSSION:**

Established procedures help to ensure validity and maintain the integrity of the evidence for future proceedings.

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**STANDARD:**

Written policy, procedure, and practice shall require continuous observation of all specimens during collections. All departures **require** supervisory approval.

**DISCUSSION:**

Unless the integrity of the specimen collected is protected, the results of the test may be misleading. The collection process should not be unnecessarily intrusive. However, it is crucial that steps are taken to ensure that the client provides an unadulterated specimen. It is recommended that clients not be allowed to take jackets, purses and other hand held items into the collections area or testing area.

Departure may be necessary under the following conditions:

- When the collections process cannot be observed by a staff of the same sex.
- When there is medical documentation of the client's inability to provide a specimen while under continuous observation.

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**STANDARD:**

Written policy and practice shall require that the collection of urine specimens be observed by staff of the same sex as the client.

**DISCUSSION:**

None

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STANDARD:

Open

DISCUSSION:

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**STANDARD:**

Written policy, procedure, and practice shall require that all test results be documented.

**DISCUSSION:**

None

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**STANDARD:**

Written policy and practice shall require verification when a client is undergoing medical treatment that requires drug therapy.

**DISCUSSION:**

This may consist of viewing medical documentation as provided by the client.

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**STANDARD:**

Written policy, procedure, and practice shall require that agencies maintain a Chain of Custody on all specimens collected.

**DISCUSSION:**

Established procedures help ensure validity and maintain the integrity of the evidence for future proceedings.